

NEW ENGLAND SECTION of the AMERICAN UROLOGICAL ASSOCIATION 2024 ANNUAL MEETING • SEPT 5 – 7, 2024 • SUBMISSION INSTRUCTIONS FOR AUTHORS •

DEADLINE EXTENDED: Sunday April 7th, 11:59 PM EST

Technical Support for Abstract Submission

Phone:	217-398-1792
Email:	neaua@support.ctimeetingtech.com
Maximum Word Count:	500
Minimum Word Count:	50
Table/Graph Word Penalty:	25 for each table/graph

All abstracts for the 2024 Annual Meeting must be submitted electronically via the official abstract submission website. To submit an abstract, please visit <u>http://meeting.neaua.org/</u>.

RULES FOR SUBMISSION OF ABSTRACTS

- 1. Abstracts are to be submitted via the official electronic abstract submission website and should be limited to 500 words in length. You must have a minimum of 50 words in the abstract text. There will be a 25-word count penalty for each table and 25-word count penalty for each graph you include in your abstract.
- 2. Abstract Format: \Box Introduction \Box Materials & Methods \Box Results \Box Conclusions
- 3. Abstracts may be submitted for any of the following presentation formats:
 - a. Oral presentation
 - b. Poster display
 - c. Video Abstracts
 - The submission should be a narrated and edited video educating viewers about a procedure or technique, and the video should be of the procedure/technique itself (not a video of an author talking or describing a procedure)

- No additional written abstract is necessary the submitted video must be the abstract itself.
- The title of the video abstract should describe the procedure or educational content.
- A summary of institutional results with the procedure should be described, if possible.
- The maximum length of the video is 5 minutes. Accepted video abstracts will be presented in their entirety, with one minute allotted for audience questions.
- 4. The abstract text MUST NOT identify either the authors or institutions from which the work originated. There will be a separate area online in which to indicate all authors, including the presenting author.
- 5. Disclosure information must be provided for each author listed in the author block.
- 6. Email addresses must be provided for each author listed in the author block.
- 7. Indicate whether the abstract you are submitting has been previously presented. If yes, please provide detail of this presentation (i.e. location, date, etc.).
- All abstracts must be completely submitted, and all edits must be made by Monday, March 25, 2024 @ 11:59 pm (EST). Submissions and edits are automatically saved; there is no "submit" button. You will not be able to make edits to your abstract after the posted deadline. Faxes and hardcopy abstracts will not be accepted.

8. Authors may submit as many abstracts as they wish for consideration, but selected individuals may deliver a maximum of two (2) oral or poster presentations. In the event that more than two (2) abstracts from an author are accepted for oral presentation additional selected abstracts must be presented by a co-author. We encourage you to become part of this educational program.

The Program Committee for the Section will review all abstracts in a blinded format at the Program Committee Meeting. At that time, they will make their final selections for the 2024 Scientific Program. The presenting author of each abstract will be notified of the decision via email by late May/early June.

ABSTRACT SUBMISSION CATEGORIES

- □ Basic Science (Including Translational Research)
- □ Best Practices in Office Management & Health Policy
- □ Bladder/Kidney/Testis Cancer
- □ Female Urology/ Incontinence
- □ General (Including BPH)
- □ Infertility/Sexual Dysfunction/men's health
- □ Laparoscopy & Robotics (Benign)
- \Box Pediatrics
- \Box Prostate/Penile Cancer
- □ Stones/ Endourology
- □ Transgender
- □ Trauma/Transplant/Reconstruction
- \Box Other

MAX K. WILLSCHER, M.D. RESIDENT RESEARCH AWARD DEADLINE FOR SUBMISSION – MONDAY, MARCH 25, 2024

- 1. Only Residents presently in a New England Residency Training Program or who have completed their training within the past six months may be listed as the primary author.
- 2. Only one (1) presentation may be submitted per Resident.
- 3. The abstract must be on a Basic Science or Clinical subject related to urology.
- 4. The abstract shall not have been previously published. Papers that have been submitted for publication, but have not as yet been published are acceptable for submission.
- 5. The abstract shall not have been presented at any other sectional or national urological meeting.

6. In addition to submitting your abstract online, please email your manuscript of this study to the Section's Administrative Offices by the Monday, March 25th deadline.

New England Section AUA Max K. Willscher Resident Research Award Competition <u>meetings@neaua.org</u>.

Those authors selected as award recipients will be notified of their selection prior to the Annual Meeting. The awards will be presented during the President's Reception, which will be held on Friday evening, September 6, 2024.

**First Place recipient will also be reimbursed for round-trip, economy travel and accommodations for 4 nights at Omni Providence Hotel for the Annual Meeting.